

**Regional Service Commission 11 – Board of Directors Meeting
Minutes of September 5, 2019
860 Prospect Street**

In attendance:

Robert Powell, Mayor of Oromocto	*Bev Forbes, Mayor of Millville	Leo Kolijn, LSD Director
Mike Chamberlain, LSD Director	Debby Peck, LSD Director	Eleanor Lindsay, LSD Director
Judy Wilson-Shee, Mayor of New Maryland	Susan Cassidy, Mayor of Hanwell	*Mark Foreman, Mayor of Stanley
*Steven Hicks, Deputy Mayor of Fredericton	Dale Mowry, Mayor of Tracy	Chris Rinehart, LSD Director
John Bigger, Mayor of Fredericton Junction	Peter Morrison, LSD Director	*Erica Barnett, Mayor of Minto
Carson Atkinson, Mayor of Chipman		

**participated by telephone*

1. Call to Order

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of the Agenda

ON MOTION BY Carson Atkinson, seconded by Peter Morrison, the Board approve the agenda of September 5, 2019. **MOTION CARRIED UNANIMOUSLY**

4. Conflict of Interest Declaration

There were no conflicts of interest declared.

5. Adoption of Minutes – June 4, 2019

ON MOTION BY Debby Peck, seconded by Robert Powell, that the Board approve the minutes of June 4, 2019. **MOTION CARRIED UNANIMOUSLY**

6. Committee Reports

a. Finance Committee

Peter Morrison presented the Finance Committee report that was included in the Board package.

ON MOTION BY Peter Morrison, seconded by Mike Chamberlain, that the Board receive the report of the Finance Committee dated September 5, 2019. **MOTION CARRIED UNANIMOUSLY**

b. Policing Committee

Debby Peck presented the Community Policing Report that was included in the Board package.

ON MOTION BY Debby Peck, seconded by Eleanor Lindsay, that the Board receive the report of the Community Policing Committee dated September 5, 2019. **MOTION CARRIED UNANIMOUSLY**

c. Finance Committee

Judy Wilson-Shee stated that the Board is not being asked to approve the budget proposal this evening. The Board is deciding whether it wants to forward the proposal to the Commission's member communities for their consideration as laid out in the Regional Service Delivery Act. If the decision is made to forward the budget, then those communities will have 45 days to review and consider the budget. As Chair, Judy Wilson-Shee will call a special meeting of the Board for October 24, 2019 for the vote on the budget. That vote will require a double two-thirds majority to pass. This evening's motion is a simple majority vote.

Peter Morrison presented the Finance Committee Budget report that was included in the Board package.

ON MOTION BY Peter Morrison, seconded by Carson Atkinson, that the Board receive the report of the Finance Committee dated September 5, 2019. **MOTION CARRIED UNANIMOUSLY**

After an introduction by the Executive Director each division manager presented his respective budget and responded to Directors' questions.

ON MOTION BY Peter Morrison, seconded by Leo Koliijn, that the Board forward the proposed draft 2020 budget and proposed borrowings to the members of regional service commission 11 that are municipalities or rural communities and to the Minister, in accordance with Section 28 of the Regional Service Delivery Act for their review; and that the Chair call a special meeting of the Board for Thursday, October 24, 2019 to consider the draft budget in accordance with Section 27 of the Regional Service Delivery Act.

MOTION CARRIED UNANIMOUSLY

7. Tenders

The Tender Report included in the package is for information only.

8. Annual/Departmental/Staff reports

a. Executive Director's Report

Don Fitzgerald added the following to his report included in the Board package:

- PPP (Package and Printed Paper) and recycling: At a recent meeting he gave a presentation on PPP. In next few days, the Board will receive an invitation to a workshop by Recycle NB on October 16 at the Delta in Fredericton. Mr. Fitzgerald stated that the majority of the October Board meeting will be dedicated to recycling and PPP;
- Policing: The Board members received a letter from Superintendent Dubois from RCMP West which states she will be attending the meeting Tuesday evening. Mr. Fitzgerald commented that this is different as it is not how we normally interact with RCMP. He expects that there could be news on Tuesday evening. He encourages the Directors to attend that meeting;
- Pool development: A sub-region (Fredericton, Oromocto, Hanwell and New Maryland) has formed with regards to the development of a pool. On behalf of the sub-region an application for funding of a feasibility study will be submitted to the Department of Tourism, Heritage and Culture. This funding proposal is based on a consultant's proposal currently on hand.

9. Closed Session

ON MOTION BY Carson Atkinson, seconded by Eleanor Lindsay, the Board moved into closed session.

MOTION CARRIED UNANIMOUSLY

ON MOTION BY Eleanor Lindsay, seconded by Peter Morrison, the Board come out of closed session.

MOTION CARRIED UNANIMOUSLY

10. Resolutions

Stephen McAlinden presented the staff report on the appointment to the Planning Review & Adjustment Committee.

Resolution: Be it resolved that Regional Service Commission 11 appoints Bobbi Hartt to the Planning Review & Adjustment Committee with the term expiring on September 30, 2022.

ON MOTION BY Carson Atkinson, seconded by Robert Powell.

MOTION CARRIED UNANIMOUSLY

11. Adjournment

ON MOTION BY Robert Powell, seconded by Chris Rinehart, the Board adjourned the meeting at 8:20 pm.

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair RSC 11

Don Fitzgerald, Executive Director RSC 11