

**Regional Service Commission 11 – Board of Directors Meeting  
Minutes of May 1, 2018  
New Maryland Centre**

**In attendance:**

Robert Powell, Mayor of Oromocto  
Mike Chamberlain, LSD Member  
Donald Gould, Mayor of Minto  
Judy Wilson-Shee, Mayor of New Maryland  
Peter Morrison, LSD Member  
\*Mike O'Brien, Mayor of Fredericton  
\*Mark Foreman, Mayor of Stanley  
Carson Atkinson, Mayor of Chipman  
*\*participated by telephone*

Dale Mowry, Mayor of Tracy  
Bev Forbes, Mayor of Millville  
Debby Peck, LSD Member  
Chris Melvin, Mayor of Hanwell  
Daryl Prince, LSD Member  
\*Mike Blaney, Mayor of Gagetown  
Ian Kitchen, Mayor of Nackawic

Scott Smith, LSD Member  
Eleanor Lindsay, LSD Member  
Mari-Kaye Langton, RSC 11  
Brad Janes, RSC 11 Staff  
Kelly Shaw, RSC 11 Staff  
Brett McCrea, RSC 11 Staff  
Andie McDonald, ONB

**1. Call to order**

Chair, Judy Wilson-Shee called the meeting to order at 6:30pm.

**2. Attendance**

Attendance was taken.

**3. Approval of agenda**

**ON MOTION BY Carson Atkinson, seconded by Eleanor Lindsay, the Board approve the agenda of May 1, 2018.**  
**MOTION CARRIED UNANIMOUSLY**

**4. Conflict of interest disclosure**

There were no conflicts of interest declared.

**5. Adoption of minutes – April 3, 2018**

**ON MOTION BY Don Gould, seconded by Robert Powell, the Board approve the minutes of April 3, 2018.**  
**MOTION CARRIED UNANIMOUSLY**

**6. Committee Appointments**

Mike Chamberlain read the committees and the committee members as distributed.

**7. First quarter tender report**

Mari-Kaye Langton presented the first quarter tender report which included tenders for two excavators, one dump truck and a pipe. These tenders were approved at the March meeting. The pipe tender was within staff limits and was awarded to EMCO for \$49,714.50.

**8. Committee reports**

**a. Finance Committee**

**ON MOTION BY Mike Chamberlain, seconded by Don Gould, the Board receive the Finance Committee Report dated May 1, 2018.**  
**MOTION CARRIED UNANIMOUSLY**

**9. Tenders**

**a. Staff Report – Tender Award**

**ON MOTION BY Mike Chamberlain, seconded by Robert Powell, that the Board award Tender 05-18-STONE-04-04-18 to Springhill Infrastructure Ltd. for the supply of clear stone as described in the tender for \$159,732 + tax.**

**MOTION CARRIED UNANIMOUSLY**

**10. Staff Reports**

**a. Landfill Development & Financial Plan**

Brett McCrea and Mari-Kaye Langton presented the Landfill Development & Financial Plan included in the board package.

**Be it resolved that the Board adopt Policy Fin-01 (a) to include a minimum targeted level of \$1.2M in the Capital Reserve Fund for the landfill division, and that this amount be reviewed every five years and that Policy-Fin-01 be repealed.**

**ON MOTION BY Mike Chamberlain, seconded by Debby Peck.**

**MOTION APPROVED UNANIMOUSLY**

**11. Closed session**

**ON MOTION BY Eleanor Lindsay, seconded by Daryl Prince, the Board move into closed session.**

**MOTION CARRIED UNANIMOUSLY**

**ON MOTION BY Peter Morrison, seconded by Robert Powell, the Board come out of closed session.**

**MOTION CARRIED UNANIMOUSLY**

**12. Adjournment**

**ON MOTION BY Daryl Prince, seconded by Robert Powell, the meeting be adjourned at 7:20 pm.**

Minutes recorded by Wendy Constable.

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Judy Wilson-Shee, Chair RSC 11

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Kelly Shaw, Secretary RSC 11