

# *Regional Service Commission 11*

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## Policy Gov – 03

### Board Member Responsibilities

#### **Accountability**

Directors are accountable to their respective Councils in the case of municipal members and to the RAC (Regional Advisory Committee) in the case of LSD members.

#### **Authority**

Individual board members have no authority to approve actions by the Commission, to direct staff, or to speak on behalf for the Commission unless given such authority by the board.

#### **Responsibility**

Board members are responsible for acting in the best long term interests of the organization and their respective communities and will bring to the task of informed decision-making a broad knowledge and an inclusive perspective.

#### **Principle Duties**

Every member of the Board of Directors, including the Board's officers, is expected to do the following:

- Prepare for and participate in board meetings;
- Listen to others' views, advocate their own, identify common interests and alternatives, and be open to compromise;
- Support governance decisions once made;
- Participate in the review of the Commission's aim and objectives and in the development of a strategic plan;
- Help the board to monitor the performance of the Commission in relation to its objectives, core values and reputation;
- Abide by the by-laws, code of conduct and other policies that apply to the board;
- Participate in the hiring of, and if required, the releasing of, the Executive Director;
- Participate in the evaluation of the Executive Director;
- Participate in the evaluation of the board itself (annual board self-evaluation);
- Contribute to the work of the board as a member of a board committee(s);
- Attend and participate in the Annual General Meeting;
- Keep informed about community issues relevant to the objectives of the Commission.

Date Approved: September 2, 2014

Chair: \_\_\_\_\_

Executive Director: \_\_\_\_\_