

Regional Service Commission 11

Policy PRAC – 01

Planning Review & Adjustment Committee

The Regional Services Delivery Act, Section 24 (1), vests certain duties and obligations on the Board of the Commission with respect to land use planning and Section 16 (1) of the Act permits the Board to delegate those powers and duties to a standing committee of the Board.

It is the policy of Regional Service Commission 11 to delegate those duties & obligations to its Planning Review & Adjustment Committee¹ (PRAC).

The Board shall publicly advertise for candidates to serve on PRAC and staff will review and report to the Board in closed session² with respect to filling vacancies on PRAC. Committee members must be eligible to vote under the Municipalities Act and be resident in a community which gets its land use planning services from the Commission.

In evaluating candidates for appointment to PRAC the board shall consider their knowledge of the land development trends, practices and issues; local government functions and experience on volunteer-based committees. In addition the Board shall seek a diversity of interests and backgrounds.

Successful applicants will be advised of their appointment and term expiry by the Chair of the Commission's Board and will acknowledge the appointment in the form attached as Appendix A to this Policy.

Commission staff will hold an orientation & training session for new appointees to PRAC and thoroughly review with them the PRAC Training Manual. This orientation and training shall include discussion of conflicts of interest.

Date Approved: Original signed on June 6/17
Chair: _____
Executive Director: _____

¹ By-Law P-4 does this in Section 3.5.1

² Municipalities Act Section 10.2 (4) (b)