

**Regional Service Commission 11 – Board of Directors Meeting
Minutes of September 6, 2018
New Maryland Centre**

In attendance:

Robert Powell, Mayor of Oromocto	Dale Mowry, Mayor of Tracy	Carson Atkinson, Mayor of Chipman
Mike Chamberlain, LSD Member	*Bev Forbes, Mayor of Millville	Ian Kitchen, Mayor of Nackawic
Judy Wilson-Shee, Mayor of New Maryland	*Debby Peck, LSD Member	Eleanor Lindsay, LSD Member
* Steven Hicks, Deputy Mayor of Fredericton	*Chris Melvin, Mayor of Hanwell	Mike Blaney, Mayor of Gagetown
John Bigger, Mayor of Fredericton Junction	Peter Morrison, LSD Member	Mark Foreman, Mayor of Stanley
Blair Cummings, Mayor of Cambridge-Narrows	Leo Kolijn, LSD Member	Daryl Prince, LSD Member

**participated by telephone*

1. Call to order

Chair, Judy Wilson-Shee, called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of agenda

ON MOTION BY Dale Mowry, seconded by Mark Foreman, the Board approved the agenda of September 6, 2018 as amended by adding 5.b. Presentation. MOTION CARRIED UNANIMOUSLY

4. Conflict of Interest Disclosure

There were no conflicts of interest disclosed.

5. a. Adoption of Minutes

May 1, 2018

ON MOTION BY Robert Powell, seconded by Ian Kitchen, the Board approve the minutes of May 1, 2018. MOTION CARRIED UNANIMOUSLY

July 19, 2018

ON MOTION BY Carson Atkinson, seconded by Mike Blaney, the Board approve the minutes of July 19, 2018. MOTION CARRIED UNANIMOUSLY

b. Presentation

Chair, Judy Wilson-Shee presented Don Fitzgerald with a certificate from the Board of RSC 11 recognizing his 15 years of service in local government award that he received from the Canadian Association of Municipal Administrators. Ms. Wilson-Shee thanked Colleen Fitzgerald for coming to the presentation.

6. Committee reports

a. Planning Management

Bev Forbes presented the Planning Management Report which is included in the board package.

ON MOTION BY Bev Forbes, seconded by Debby Peck, that the Board receive the report of the Planning Management Committee dated September 6, 2018. MOTION CARRIED UNANIMOUSLY

b. Finance Committee

Mike Blaney presented the Finance Committee Report which is included in the board package.

ON MOTION BY Mike Blaney, seconded by Leo Koliijn, the Board receive the report of the Finance Committee dated September 6, 2018. **MOTION CARRIED UNANIMOUSLY**

ON MOTION BY Mike Blaney, seconded by Carson Atkinson, that the Investment Policy Statement approved by the Board on March 1 2016 be repealed and that the Board adopt Investment Policy Statement – 2. **MOTION CARRIED UNANIMOUSLY**

c. Finance Committee - budget

ON MOTION BY Mike Blaney, seconded by Peter Morrison, that the Board receive the report of the Finance Committee dated September 6, 2018. **MOTION CARRIED UNANIMOUSLY**

Review of Draft 2019 Budget:

Don Fitzgerald, Stephen McAlinden and Brett McCrea presented the draft 2019 budget.

ON MOTION BY Mike Blaney, seconded by Mark Foreman, that the Board forward the proposed draft 2019 budget and proposed borrowings to the members of Regional Service Commission 11 that are municipalities or rural communities and to the Minister, in accordance with Section 28 of the Regional Service Delivery Act for their review; and that the Chair call a special meeting of the Board for Thursday, October 25, 2018 to consider the draft budget in accordance with Section 27 of the Regional Service Delivery Act.

MOTION CARRIED UNANIMOUSLY

Steven Hicks was absent from the vote.

7. Second Quarter Tender Report

The second quarter tender report is included in the board package.

8. Staff Reports

a. ED Report

Don Fitzgerald presented the Executive Director Report which is included in the board package. He noted that the renovations at the RSC 11 office are moving ahead on time and they anticipate that the next board meeting will be held there. Mr. Fitzgerald also commented that the Regional Policing Report will be delivered at next meeting.

9. Closed Session

ON MOTION BY Eleanor Lindsay, seconded by Robert Powell, the Board moved into closed session.

MOTION CARRIED UNANIMOUSLY

ON MOTION BY Mark Foreman, seconded by Robert Powell, the Board come out of closed session.

MOTION CARRIED UNANIMOUSLY

10. Adjournment

ON MOTION BY Robert Powell, seconded by Eleanor Lindsay, the board meeting be adjourned at 8:02 pm.

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair RSC 11

Don Fitzgerald, Executive Director, RSC 11