

**Regional Service Commission 11 – Board of Directors Meeting  
Minutes of September 6, 2016  
New Maryland Centre**

**In attendance:**

Judy Wilson-Shee, Mayor of New Maryland	Daryl Prince, LSD Member	Scott Smith, LSD Member
Robert Powell, Mayor of Oromocto	Dale Mowry, Mayor of Tracy	Carson Atkinson, Mayor of Chipman
Gary Mersereau, Mayor of Fredericton Junction	Debby Peck, LSD Member	Don Fitzgerald, RSC 11 Staff
Mark Foreman, Mayor of Stanley	Chris Melvin, Mayor of Hanwell	Stephen McAlinden, RSC 11 Staff
Mike Chamberlain, LSD Member	Leo Kolijn, LSD Member	Kelly Shaw, RSC 11 Staff
Blair Cummings, Mayor of Cambridge-Narrows	Donald Gould, Mayor of Minto	Brett McCrae, RSC 11 Staff
Gerard Daly, LSD Member	Mike Blaney, Mayor of Gagetown	Ivan Corbett, DELG
Bev Forbes, Mayor of Millville	Ian Kitchen, Mayor of Nackawic	

**1. Call to Order**

Don Fitzgerald called the meeting to order at 6:30 pm. He observed that the term of the Chair and Vice Chair had expired and as a result the election of a new Chair and Vice Chair would be the first order of business. Terms will run from September 2016 to April 2017.

**2. Attendance**

Attendance was taken. It was noted that the City of Fredericton was not represented due to a council meeting.

**3. Election of Chair and Vice Chair**

Don Fitzgerald called for nominations and self nominations.

Judy Wilson-Shee was nominated by Robert Powell and seconded by Gary Mersereau.

Ms. Wilson Shee indicated she would accept the nomination.

Mr. Fitzgerald called for additional nominations twice.

**ON MOTION BY Gerard Daly, seconded by Donald Gould, nominations cease and Judy Wilson-Shee be named as Chair.**  
**MOTION CARRIED UNANIMOUSLY**

Ms. Wilson-Shee took the Chair and called for nominations for Vice Chair.

Scott Smith was nominated for Vice Chair by Mike Chamberlain and seconded by Dale Mowry.

Mr. Smith indicated he would accept the nomination.

Chair, Judy Wilson-Shee, called for additional nominations twice.

**ON MOTION BY Dale Mowry, seconded by Carson Atkinson, nominations cease and Scott Smith be named as Vice Chair.**  
**MOTION CARRIED UNANIMOUSLY**

**4. Approval of Agenda**

**ON MOTION BY Mark Foreman, seconded by Robert Powell, the agenda was approved with the addition of #10, Attendance – at RSC Board Meetings.**  
**MOTION CARRIED UNANIMOUSLY**

**5. Conflict of Interest Disclosure**

There were no conflicts of interest declared.

**6. Adoption of Minutes**

**a. June 7, 2016**

**ON MOTION BY Donald Gould, seconded by Robert Powell, the Board approve the adoption of the minutes of June 7, 2016.**  
**MOTION CARRIED UNANIMOUSLY**

**7. Committee Reports**

**a. Planning Management Committee**

**ON MOTION BY Mike Chamberlain, seconded by Donald Gould, the Board receive the report of the Planning Management Committee dated September 6, 2016.**  
**MOTION CARRIED UNANIMOUSLY**

**b. Budget and Finance Committee**

Review of Draft 2017 Budget  
Finance Committee Report  
Review of Division Budgets

Mike Blaney stated that staff would give presentations on the draft budgets prior to the motions being put on the floor.

Don Fitzgerald presented the Corporate Services budget and the Regional Planning Services budget. Stephen McAlinden presented the Planning and Development budget. Brett McCrae presented the Fredericton Region Solid Waste budget.

**ON MOTION BY Mike Blaney, seconded by Gary Mersereau, the Board receive the report of the finance committee dated September 6, 2016. MOTION CARRIED UNANIMOUSLY**

Judy Wilson-Shee stated that the decision before the Board tonight is to decide if the Board wants to forward the proposed budget to our respective communities for consideration. If that is the decision, the Board will meet again in October to vote for or against the proposed budget after our communities have had an opportunity to go through their decision making process. Since we are only deciding if we want the communities to consider this proposal, the vote tonight will be based on a simple majority.

**ON MOTION BY Mike Blaney, seconded by Gary Mersereau, that the Board forward the proposed draft 2017 budget and proposed borrowings to the members of Regional Service Commission 11 that are municipalities or rural communities and to the Minister, in accordance with Section 28 of the Regional Service Delivery Act. MOTION CARRIED ON DIVISION**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST	
Donald Gould	Bev Forbes	Daryl Prince	Gerard Daly
Mike Blaney	Mark Foreman		
Chris Melvin	Gary Mersereau		
Mike Chamberlain	Dale Mowry		
Ian Kitchen	Robert Powell		
Blair Cummings	Scott Smith		
Debby Peck	Judy Wilson-Shee		
Carson Atkinson	Leo Kolijn		

**8. Power point presentation**

**a. The Committee System**

Don Fitzgerald gave a power point presentation about committee structure. He stated that the Chair and Vice Chair will be requesting individual board member’s preferences on which committee they want to sit on. The Chair and Vice Chair will take these requests under consideration when developing the committee representation.

Robert Powell notified the Board about an upcoming Community Policing Advisory Group Meeting being held in Oromocto on September 8<sup>th</sup>. Don Fitzgerald advised the Board that they would be given proper notice in the future, however the short notice this time was due to the departure of the board representative and the fact that the RCMP did not notify us as it is their responsibility.

**9. Resolutions**

**a. Next meeting date**

**RESOLUTION: Be it resolved that pursuant to Section 5.2 of the Regional Service Commission 11 Procedural By-Law, that the meetings of the Board for 2016 be as follows: October 4, 2016 – New Maryland Centre. ON MOTION BY Carson Atkinson, seconded by Donald Gould. MOTION CARRIED UNANIMOUSLY**

**b. PRAC Appointee**

**RESOLUTION: Be it resolved that the Regional Service Commission 11 appoints Peter Corey to the Planning Review and Adjustment Committee with the term expiring on September 30, 2020. ON MOTION BY Gerard Daly, seconded by Daryl Prince. MOTION CARRIED UNANIMOUSLY**

**c. Municipal Finance Corporation – Staff Report**

Financing of Equipment: (dozer)

**Resolution:** Be it Resolved that the Executive Director is authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Regional Service Commission 11 debenture in the amount of \$386,000 on such terms as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that Regional Service Commission 11 agrees to issue post dated cheques to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. ON MOTION BY Mike Blaney, seconded by Mike Chamberlain.

The above motion was amended as follows:

**Be it Resolved that the Executive Director is authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Regional Service Commission 11 debenture in the amount of \$386,000 on a term of 5 years, such terms as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that Regional Service Commission 11 agrees to issue post dated cheques to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. ON MOTION BY Gerard Daly, seconded by Carson Atkinson. **MOTION DEFEATED****

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST	
Carson Atkinson	Gerard Daly	Chris Melvin	Debby Peck
		Scott Smith	Gary Mersereau
		Robert Powell	Donald Gould
		Ian Kitchen	Daryl Prince
		Mike Chamberlain	Dale Mowry
		Mike Blaney	Blair Cummings
		Mark Foreman	Bev Forbes
		Judy Wilson-Shee	Leo Kolijn

With the amendment defeated the original motion is back on the floor as follows:

**Be it Resolved that the Executive Director is authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Regional Service Commission 11 debenture in the amount of \$386,000 on such terms as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that Regional Service Commission 11 agrees to issue post dated cheques to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. ON MOTION BY Mike Blaney, seconded by Mike Chamberlain. **MOTION CARRIED UNANIMOUSLY****

**ON MOTION BY Mike Blaney, seconded by Robert Powell, that the Board extend the board meeting as per Section 6.9.3 of the Procedural By-laws. **MOTION CARRIED UNANIMOUSLY****

**d. Municipal Finance Corporation – Staff Report 2**

Renewal of Financing – (Loan agreement)

**Resolution:** Be it resolved that the Executive Director is authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Regional Service Commission 11 debenture in the amount of \$740,000 on such terms as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that Regional Service Commission 11 agrees to issue posted dated cheques to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. ON MOTION BY Mike Blaney, seconded by Robert Powell. **MOTION CARRIED UNANIMOUSLY**

**10. Attendance**

**ON MOTION BY Blair Cummings, seconded by Donald Gould, that a record be taken to reflect all those in attendance at the board meeting which includes members of the public, not necessarily to be recorded in the minutes.**

**MOTION DEFEATED**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST	
Daryl Prince	Scott Smith	Judy Wilson-Shee	Robert Powell
Gary Mersereau	Carson Atkinson	Dale Mowry	Mark Foreman
Blair Cummings	Ian Kitchen	Bev Forbes	Debby Peck
Mike Chamberlain	Donald Gould	Chris Melvin	Mike Blaney
Gerard Daly		Leo Kolijn	

**11. Adjournment**

**ON MOTION BY Gary Mersereau, seconded by Robert Powell, the meeting was adjourned at 9:15 pm.**

Minutes recorded by Wendy Constable.

---

Judy Wilson-Shee, Chair RSC 11

---

Don Fitzgerald, Executive Director, RSC 11