

**Regional Service Commission 11 – Board of Directors Meeting
Minutes of February 2, 2016
Fredericton City Hall**

In attendance:

Eleanor Lindsay, LSD Member	Scott Smith, LSD Member	Don Fitzgerald, RSC 11 Staff
Peter Morrison, LSD Member	Edward Farris, Mayor of Chipman	Mari-Kaye Langton, RSC 11 Staff
Dale Mowry, Mayor of Tracy	Mark Foreman, Mayor of Stanley	Kelly Brewer, RSC 11 Staff
Gary Mersereau, Mayor of Fredericton Junction	Gerard Daly, LSD Member	Brett McCrae, RSC 11 Staff
Eric Megarity, Deputy Mayor of Fredericton	Mike Chamberlain, LSD Member	Gordon Wilson, RSC 11 Staff
Judy Wilson-Shee, Mayor of New Maryland	Robert Powell, Mayor of Oromocto	Ivan Corbett, DELG
Blair Cummings, Mayor of Cambridge-Narrows	Susan Cassidy, Mayor of Hanwell	Leo Kolijn, member of the public
Nancy Cronkhite, Mayor of Nackawic	Bev Forbes, Mayor of Millville	Kenneth Hill, member of the public
Daryl Prince, LSD Member		

1. Call to Order

Chair, Judy Wilson-Shee, called the meeting to order at 6:30 pm. Don Fitzgerald introduced Claude Leger from Shannon & Buffett as the accountant during Mari-Kaye’s maternity leave.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Peter Morison, seconded by Eleanor Lindsay, the Board approve the agenda with the revision of item 6i being tabled for the review by Finance Committee. MOTION CARRIED UNANIMOUSLY

4. Conflict of Interest Disclosure

There were no conflicts of interest declared.

5. Adoption of Minutes

ON MOTION BY Edward Farris, seconded by Mark Foreman, the Board approve the minutes of January 5, 2016. MOTION CARRIED ON DIVISION

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST
Judy Wilson-Shee	Daryl Prince	Gerard Daly
Scott Smith	Robert Powell	
Dale Mowry	Gary Mersereau	
Eric Megarity	Eleanor Lindsay	
Bev Forbes	Nancy Cronkhite	
Blair Cummings	Edward Farris	
Susan Cassidy	Mark Foreman	
Peter Morrison	Mike Chamberlain	

6. Public Presentations and Staff Report-Fredericton Playhouse Inc.

A presentation was given by representatives from the Fredericton Playhouse Inc.

7. Committee Reports

a. Audit committee

ON MOTION BY Scott Smith, seconded by Mike Chamberlain, the Board receive the Audit Committee report dated February 2, 2016. MOTION CARRIED UNANIMOUSLY

b. Finance Committee report

ON MOTION BY Peter Morrison, seconded by Nancy Cronkhite, the Board receive the Finance Committee report dated February 2, 2016. **MOTION CARRIED UNANIMOUSLY**

ON MOTION BY Peter Morrison, seconded by Mark Foreman, the Board adopt the recommended resolution in the attached Signing Authorities Staff Report.

ON MOTION BY Gary Mersereau, seconded by Robert Powell, that the above motion be tabled until the internal controls procedures are shared with the Board. **MOTION CARRIED ON DIVISION**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST	
Judy Wilson-Shee	Daryl Prince	Peter Morrison	Mark Foreman
Scott Smith	Robert Powell	Ed Farris	Mike Chamberlain
Dale Mowry	Gary Mersereau		
Eric Megarity	Eleanor Lindsay		
Bev Forbes	Gerard Daly		
Blair Cummings	Nancy Cronkhite		
Susan Cassidy			

ON MOTION BY Gary Mersereau, seconded by Robert Powell, that the Board table the motion to adopt the resolution in the attached Spending Authorities Staff Report until the internal controls procedures are shared with the Board. **MOTION CARRIED ON DIVISION**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST	
Judy Wilson-Shee	Daryl Prince	Peter Morrison	Mark Foreman
Scott Smith	Robert Powell	Ed Farris	Mike Chamberlain
Dale Mowry	Gary Mersereau		
Eric Megarity	Eleanor Lindsay		
Bev Forbes	Gerard Daly		
Blair Cummings	Nancy Cronkhite		
Susan Cassidy			

c. Community Policing Executive Committee

ON MOTION BY Susan Cassidy, seconded by Bev Forbes, the Board receive the report of the Community Policing Executive Committee dated February 2, 2016. **MOTION CARRIED UNANIMOUSLY**

8. Staff Reports

a. Executive Director's Report

Don Fitzgerald added the following:

- received a letter from Department of Local Government recapping issues in provincial budget presentation;
- a letter was sent to DTI regarding highway funding issue and we have not had a response yet;
- If board members want to receive packages for committees you are not on please let Kelly know as we only want to send info the board members want; and
- Don has verbal confirmation that Elm Tree has been approved for new site.

Gerard Daly put forth a motion to have the meeting packages placed on the website but no seconder to the motion could be obtained.

b. Other Matters

ON MOTION BY Gerard Daly, seconded by Daryl Prince, that a Request For Proposal be prepared and issued for the completion of a cost analysis of RSC 11 for the period of January 1, 2013 to December 31, 2015 compared to what the estimated aggregate cost of Fredericton Region Solid Waste Commission and the Rural Planning District Commission for the same time period would have been had the Regional Service Commission not been formed. And further that the Board approves a budget for the work not to exceed \$25,000.

MOTION UNANIMOUSLY DEFEATED

ON MOTION BY Daryl Prince, seconded by Gerard Daly, that the Board pass a resolution that the Minister of Environment and Local Government request the Auditor General to perform a cost benefit analysis on all 12 Regional Service Commissions.

MOTION DEFEATED

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST	
Mike Chamberlain	Gerard Daly	Susan Cassidy	Nancy Cronkhite
Eleanor Lindsay	Daryl Prince	Blair Cummings	Edward Farris
Scott Smith		Bev Forbes	Mark Foreman
		Eric Megarity	Gary Mersereau
		Peter Morrison	Dale Mowry
		Robert Powell	Judy Wilson-Shee

9. Closed Session

The Board came out of closed session and put the following motion forward:

ON MOTION BY Nancy Cronkhite, seconded by Eric Megarity, the Board approve Executive Director's strategic objectives for 2016 as presented by the Executive Director Oversight Committee.

MOTION CARRIED UNANIMOUSLY

10. Adjournment

ON MOTION BY Nancy Cronkhite, seconded by Susan Cassidy the meeting be adjourned at 8:53 pm.

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair RSC 11

Don Fitzgerald, Executive Director, RSC 11