

**Regional Service Commission 11 -- Board of Directors Meeting
February 4, 2020
860 Prospect Street, Fredericton**

In attendance:

Robert Powell, Mayor of Oromocto	Bev Forbes, Mayor of Millville	Ian Kitchen, Mayor of Nackawic
Mike Chamberlain, LSD Director	Debby Peck, LSD Director	Mark Foreman, Mayor of Stanley
Judy Wilson-Shee, Mayor of New Maryland	Susan Cassidy, Mayor of Hanwell	Chris Rinehart, LSD Director
Steven Hicks, Deputy Mayor of Fredericton	Dale Mowry, Mayor of Tracy	*Erica Barnett, Mayor of Minto
Eleanor Lindsay, LSD Director	Carson Atkinson, Mayor of Chipman	Mike Blaney, Mayor of Gagetown
Tom Nisbett, Deputy Mayor of Cambridge-Narrows	John Bigger, Mayor of Fredericton Junction	Peter Morrison, LSD Director
Leo Kolijn, LSD Director		

**participated via telephone*

1. Call to Order

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm. It was noted that Erica Barnett called in at 6:40 pm.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Carson Atkinson, seconded by Mike Chamberlain, the Board approve the agenda of February 4, 2020. **MOTION CARRIED UNANIMOUSLY #20-01**

4. Conflict of Interest Disclosure

There were no conflicts of interest declared.

5. Adoption of Minutes

ON MOTION BY Peter Morrison, seconded by Debby Peck, the Board approve the minutes of December 3, 2019. **MOTION CARRIED UNANIMOUSLY #20-02**

ON MOTION BY Bev Forbes, seconded by Robert Powell, the Board approve the minutes of December 19, 2019. **MOTION CARRIED UNANIMOUSLY #20-03**

6. Conflict of Interest Disclosure

a. Staff Report – Annual Disclosure

Don Fitzgerald asked Board members to sign the annual conflict of interest disclosures and leave them with Kelly Shaw.

7. Presentation – Dialogue NB

Nadine Duguay Lemay from Dialogue NB gave a presentation on Community Social Cohesion. A copy of the presentation is included in the board package.

8. Committee Reports

a. Audit Committee

ON MOTION BY Dale Mowry, seconded by Ian Kitchen, the Board receive the report of the Audit Committee dated February 4, 2020. **MOTION CARRIED UNANIMOUSLY #20-04**

b. Governance Committee

ON MOTION BY Erica Barnett, seconded by Carson Atkinson, the Board receive the report of the Governance Committee dated February 4, 2020. **MOTION CARRIED UNANIMOUSLY #20-05**

Whereas the municipal elections are being held; whereas the LSD Chairs will be reselected; and whereas to include any potential new members for an executive position,

BE IT RESOLVED that the Board of Regional Service Commission 11 extends the term of its current Chair and Vice Chair to September 1, 2020;

And that on that date the Board select a new Chair and Vice Chair in accordance with the process outlined in its Procedural By-Law Section 2.5.1;

And that the term of the Chair and Vice Chair so chosen will expire on April 6, 2021

ON MOTION BY Erica Barnett, seconded by Mike Blaney **MOTION CARRIED UNANIMOUSLY #20-06**

9. 4th Quarter Tenders

The 4th quarter tender report was provided to the Board for information purposes.

10. Staff Reports

a. Executive Directors Report

Don Fitzgerald's Executive Directors Report is included in the board package.

He added the following to his report:

The Education Symposium that he attended touched on Dialogue NB. He stated that it is positive that a smaller community from Central New Brunswick (Minto) will get to provide input to Minister Cardy's presentation on February 28th in Minto.

Don Fitzgerald will be completing a survey from RCMP headquarters which evaluates the quality of service being provided. He will do this keeping in mind the letter that was sent from RSC 11 on December 3 which expressed their dissatisfaction. To date there has been no response to our letter. The Chair, Judy Wilson-Shee, has been invited to a meeting with the CEO of J Division. Carson Atkinson and Erica Barnett also have a meeting.

Don Fitzgerald reported that the working committee of the Pool Project is developing background material, looking at sites, and getting ready for public consultations.

He stated that the provincial government is close on an announcement regarding legislation on PPP. Don has submitted comments to the Minister with the goals of all Regional Service Commissions around PPP.

Chris Rinehart requested talking points regarding policing and PPP so he can communicate with his constituents.

Don Fitzgerald reviewed the 2019 strategic objectives of the Executive Director and the 2020 strategic objects of the Executive Director both of which are in the board package.

ON MOTION BY John Bigger, seconded by Robert Powell, the Board approve the draft Executive Director Objectives for 2020. **MOTION CARRIED UNANIMOUSLY #20-07**

11. Adjournment

ON MOTION BY Ian Kitchen, seconded by Robert Powell, the Board adjourned the meeting at 7:47 pm.

MOTION CARRIED UNANIMOUSLY #20-08

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair, RSC 11

Don Fitzgerald, Executive Director, RSC 11