

**Regional Service Commission 11
Special Directors Meeting
Virtual Zoom Meeting
April 23, 2020**

In attendance:

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| Robert Powell, Mayor of Oromocto | Bev Forbes, Mayor of Millville | Ian Kitchen, Mayor of Nackawic |
| Mike Chamberlain, LSD Director | Susan Cassidy, Mayor of Hanwell | Mark Foreman, Mayor of Stanley |
| Judy Wilson-Shee, Mayor of New Maryland | Dale Mowry, Mayor of Tracy | Erica Barnett, Mayor of Minto |
| Tom Nisbet, Acting Mayor Cambridge-Narrows | Carson Atkinson, Mayor of Chipman | Mike Blaney, Mayor of Gagetown |
| Steven Hicks, Deputy Mayor of Fredericton | Debby Peck, LSD Director | Peter Morrison, LSD Director |
| John Bigger, Mayor of Fredericton Junction | Chris Rinehart, LSD Director | |

1. Call to Order

Chair, Judy Wilson-Shee called the virtual Zoom meeting to order at 6:37 pm. A moment of silence was recognized for the tragedy in Nova Scotia.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION by Debby Peck, seconded by Ian Kitchen, the Board approved the agenda of April 23, 2020.

MOTION CARRIED UNANIMOUSLY #20-23

4. Conflict of Interest Disclosure

There were no conflicts of interest declared.

5. Committee Reports

- a. Audit Committee

ON MOTION BY Dale Mowry, seconded by Ian Kitchen, the Board receive the report of the Audit Committee dated April 23, 2020.

MOTION CARRIED UNANIMOUSLY #20-24

Darren Lawrence, auditor with MacMillan Lawrence and Lawrence, presented the draft financial statements for December 31, 2019.

ON MOTION BY Dale Mowry, seconded by Ian Kitchen, the Board receive and approve the December 31, 2019 draft financial statements of the Regional Service Commission 11.

MOTION CARRIED UNANIMOUSLY #20-25

6. Staff Reports

- a. Auditor Appointment

Be it resolved that the Board appoint the firm of MacMillan Lawrence and Lawrence as auditors for Regional Service Commission 11 for the fiscal year ending December 31, 2020.

ON MOTION BY Dale Mowry, seconded by Erica Barnett

MOTION CARRIED UNANIMOUSLY #20-26

- b. Annual Report

ON MOTION BY Susan Cassidy, seconded by Ian Kitchen, that the Board adopt the attached draft Annual Report as the Commission's Annual Report and that it be distributed as described in Section 33 of the Regional Services Delivery Act.

MOTION CARRIED UNANIMOUSLY #20-27

c. Covid 19

Mari-Kaye Langton gave an update on the financial impact of the Covid 19 pandemic. A copy of her report was included in the board package.

Stephen McAlinden and Brett McCrea gave an update on the impact for their divisions.

Susan Cassidy suggested that a communication be written and shared with the public that explained existing recycling and what will happen with the recycling operations open. Staff endeavored to do this.

7. Adjournment

ON MOTION BY Ian Kitchen, seconded by Chris Rinehart, the Board adjourned the meeting at 8:15 pm.

MOTION CARRIED UNANIMOUSLY #20-28

Minutes recorded by Wendy Constable.

RSC 11 Chair, Judy Wilson-Shee

RSC 11 Executive Director, Don Fitzgerald