

**Regional Service Commission 11
Board of Directors Meeting
March 3, 2020**

In attendance:

Robert Powell, Mayor of Oromocto	Bev Forbes, Mayor of Millville	Ian Kitchen, Mayor of Nackawic
Mike Chamberlain, LSD Director	Susan Cassidy, Mayor of Hanwell	Mark Foreman, Mayor of Stanley
Judy Wilson-Shee, Mayor of New Maryland	Dale Mowry, Mayor of Tracy	*Erica Barnett, Mayor of Minto
Peter Morrison, LSD Director	Carson Atkinson, Mayor of Chipman	Mike Blaney, Mayor of Gagetown
Steven Hicks, Deputy Mayor of Fredericton	David Duplessis, LSD Alternate	Leo Kolijn, LSD Director
Tom Nisbet, Acting Mayor of Cambridge-Narrows	Eleanor Lindsay, LSD Director	

**participated via telephone*

1. Call to Order

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Carson Atkinson, seconded by Peter Morrison, the Board approved the agenda of March 3, 2020.
MOTION CARRIED UNANIMOUSLY #20-09

4. Conflict of Interest Disclosure

There were no conflicts of interest declared.

5. Adoption of Minutes

ON MOTION BY Ian Kitchen, seconded by Robert Powell, the Board approved the minutes of February 4, 2020.
MOTION CARRIED UNANIMOUSLY #20-10

6. Presentations

a. Unsightly Premises

A presentation on Unsightly Premises was given by Stephen McAlinden and Lonnie Forbes from the RSC 11's Planning & Development Division and Tim Mellon from the Department of Environment and Local Government.

7. Committee Reports

a. Finance Committee

ON MOTION BY Peter Morrison, seconded by Mike Chamberlain, the Board receive the report of the Finance Committee dated March 3, 2020.
MOTION CARRIED UNANIMOUSLY #20-11

ON MOTION BY Peter Morrison, seconded by Mark Foreman, the Board award Tender 01-2020-DOZER-160120 to SMS Equipment for one new 2020 Komatsu D61PX-24 as described in the tender for \$272,900.00 + tax.

MOTION CARRIED UNANIMOUSLY #20-12

ON MOTION BY Peter Morrison, seconded by Susan Cassidy, the Board award Tender 02-2020-LOADER-160120 to Paul Equipment and Sons for one new 2020 Doosan DL220-5 as described in the tender for \$167,575.00 + tax.

MOTION CARRIED UNANIMOUSLY #20-13

ON MOTION BY Peter Morrison, seconded by Susan Cassidy, the Board award Tender 05-2020-LOADER-160120 to Brandt Tractor Ltd. for one new 2020 John Deere 324L as described in the tender for \$133,450.00 + tax.

MOTION CARRIED UNANIMOUSLY #20-14

ON MOTION BY Peter Morrison, seconded by Dale Mowry, the Board award RFP 07-2020-TRUCK-160120 to Richwil Truck Centre Ltd for one new 2021 MV607 as described in the RFP for \$119,538.00 + tax.

MOTION CARRIED UNANIMOUSLY #20-15

ON MOTION BY Peter Morrison, seconded by Mike Chamberlain, that the Executive Director and/or Chair be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Regional Service Commission 11 debenture in the principal amount of \$720,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Regional Service Commission 11 agree to issue postdated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested. **

MOTION CARRIED UNANIMOUSLY #20-16

****The term of financing will be 5 years.**

b. Oversight Committee

ON MOTION BY Mark Foreman, seconded by Peter Morrison, the Board receive the Oversight Committee report dated March 3, 2020.

MOTION CARRIED UNANIMOUSLY #20-17

ON MOTION BY Mark Foreman, seconded by Tom Nisbet, the Board use the table included in the attached staff report to form one of the key references for the evaluation of the ED's performance in 2020.

MOTION CARRIED UNANIMOUSLY #20-18

8. Annual/Departmental/Staff Reports

a. ED Report

Don Fitzgerald's Executive Directors Report was included in the board package.

Mr. Fitzgerald reviewed the requested speaker topics for 2020 as follows:

- Policing;
- Off road vehicles;
- Regional Capital projects – Performing Arts Centre and regional pool. Mr. Fitzgerald asked the Board how they wanted him to proceed with the Performing Arts Centre. The Executive Director of the Playhouse has already given a presentation to the Board. Mike Blaney suggested that since the Playhouse already has a letter of support from the Board that we should just allow that to stand;
- Regional collaboration with fire service – The Board agreed that Mr. Fitzgerald would ask the Fire Marshall to update the Board on the 2025 plan as it impacts all communities.

9. Closed Session

ON MOTION BY Carson Atkinson, seconded by Robert Powell, the Board go into closed session.

MOTION CARRIED UNANIMOUSLY #20-19

ON MOTION BY Peter Morrison, seconded Tom Nisbet, the Board came out of closed session.

MOTION CARRIED UNANIMOUSLY #20-20

Resolution – Be it resolved that the Board of Directors of the Regional Service Commission 11 appoints Peter Dufour to the Planning Review & Adjustment Committee with the term expiring on March 31, 2023.

ON MOTION BY Mike Chamberlain, seconded by Robert Powell

MOTION CARRIED UNANIMOUSLY #20-21

10. Adjournment

ON MOTION BY Ian Kitchen, seconded by Robert Powell, the board meeting was adjourned at 7:31 pm.

MOTION CARRIED UNANIMOUSLY # 20-22

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair, RSC 11

Don Fitzgerald, Executive Director, RSC 11