

Regional Service Commission 11
Board of Directors Meeting – Virtual Zoom Meeting
Minutes of May 3, 2022

In attendance:

John Bigger, Mayor of Fredericton Junction	Keith West, Mayor of Chipman	Mike Chamberlain, LSD Director
Judy Wilson-Shee, Mayor of New Maryland	Dave Morrison, Mayor of Hanwell	John Williamson, LSD Director
Rita Winslade, Mayor of Cambridge-Narrows	Steven Sharpe, LSD Director	Dale Mowry, Mayor of Tracy
Ian Kitchen, Mayor of Nackawic	Leo Kolijn, LSD Director	Beverly Forbes, Mayor of Millville
David Duplessis, LSD Director	Erica Barnett, Mayor of Minto	Peter Morrison, LSD Director
Greg Ericson, Deputy Mayor of Fredericton*	Jeff MacFarlane, Mayor of Stanley	Derek Pleadwell, Mayor of Gagetown
Robert Powell, Mayor of Oromocto		

*Director Ericson joined the meeting at 6:40pm

1. Call to order

Chair, John Bigger, called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of the Agenda

ON MOTION BY Judy Wilson-Shee, seconded by Robert Powell, the Board approved the agenda of May 3, 2022.
MOTION CARRIED UNANIMOUSLY #22-34

4. Conflict of Interest Disclosure

There were no conflicts of interest declared.

5. Approval of the Minutes -- April 5, 2022

ON MOTION BY Judy Wilson-Shee, seconded by Ian Kitchen, the Board approved the minutes of April 5, 2022.
MOTION CARRIED UNANIMOUSLY #22-35

6. Committee Reports

a. Finance Committee

ON MOTION BY Peter Morrison, seconded by Dale Mowry, the Board receive the report of the Finance Committee dated May 3, 2022.
MOTION CARRIED UNANIMOUSLY #22-36

ON MOTION BY Peter Morrison, seconded by David Duplessis, the Board award Tender 03-2022-CLEARSTONE-29-03-2022 to Springhill Infrastructure Ltd. for the supply of clear stone as described in the tender for \$128,016.00 + tax.
MOTION CARRIED UNANIMOUSLY #22-37

7. Tenders – 1st Quarter Report

The tender report included in the board package is for information only.

8. Staff Reports

a. Committee appointments

Acting Executive Director, Brett McCrea's staff report on Standing Committee Appointments was included in the board package.

ON MOTION BY Judy Wilson-Shee, seconded by Mike Chamberlain, the Board of RSC 11 agrees to reappoint existing standing committee members with the terms ending upon the formation of the Capital Region Service Commission in January 2023, subject to the members' agreement to serve.

MOTION CARRIED UNANIMOUSLY # 22-38

b. ED report - verbal update

Acting Executive Director, Brett McCrea gave a verbal Executive Director's report on the following items: The planning division is extremely busy. To-date 123 building permits have been issued at a value of just over \$28 million. There are 77 applications waiting for approval at an approximate value of \$13 million. There have been 88 subdivision applications to date.

Mr. McCrea stated there has been an increase in complaints due to the early arrival of spring and unsightly properties.

The rural plan proposal for Maugerville was not well received by residents and PRAC is not recommending this to the Minister as a result.

In the Solid Waste division cell development will start soon. The landfill gas utilization plant is expected to post another strong month.

Mr. McCrea reported that the Colliers project proposal for the development of the Regional Aquatic Centre has been finalized with a slight adjustment to the timeline.

9. Update on Local Government Reform

Transition Facilitator, Maurice Robichaud reported that the CEO position is now being advertised. The recruiting firm is KQRS. In consultation with Chair, John Bigger, it's been determined the interview committee will include John Bigger, Derek Pleadwell and Steven Hart. The interview process will take about three months. He confirmed that the salary range was between \$134,000 to \$154,000.

As a follow up items from the previous meeting, Mr. Robichaud reported the following on draft timeline of the budget process:

June and July would be spent determining existing mandated services, estimating non-mandated services, determining costs around new mandates, and corporate costs. The intent is to have a draft budget by early August. Once input is received from the Board it will go to local government including LSDs and other municipalities with feedback in late September with a final budget to the Minister in mid-October.

Mr. Robichaud stated that there has been further definition of specific mandates to be carried out in January 2023 by the RSCs. These mandates were presented to the CAOs late last week and gathering feedback. Once finalized, the services will be costed and determine who will be delivering the services. RSC will be taking on Economic Development. The MOU with Community Development is close to being finalized and once approved by the Board this will move forward.

On a question from Mike Chamberlain as to why Executive Director Oversight committee was not being used for the CEO interviews, Mr. Robichaud responded that the transition facilitators were encouraged to consider a couple of options and the decision presented to the Board was made in consultation with the Board Chair, John Bigger.

Mr. Robichaud stated that there is nothing precluding the new Board in January 2023 from considering and adopting additional service offerings to communities and residents of the region.

10. Adjournment

ON MOTION BY Judy Wilson-Shee, seconded by Robert Powell, the meeting was adjourned at 7:10 pm.

MOTION CARRIED UNANIMOUSLY # 22-39

Minutes recorded by Wendy Constable.

John Bigger, Chair, RSC 11

Brett McCrea, Acting Executive Director, RSC 11